

**Board of Public Works and Safety
Regular Meeting Minutes
April 6, 2015**

The regular meeting of the Board of Public Works and Safety of the City of Franklin, Indiana was called to order at 5:00 p.m. at City Hall, 70 E. Monroe Street, with Mayor Joseph E. McGuinness presiding. Board members Stephen Barnett and Bob Swinehamer answered roll call.

Chief of Police Tim O'Sullivan, Fire Chief Dan McElyea, Parks Department Superintendent Chip Orner, Sewer Billing Office Manager Sherry Phillips, DPW Superintendent Rick Littleton, Community Development Director Krista Linke, City Engineer Travis Underhill, Street Commissioner Brett Jones, Clerk Treasurer Janet Alexander, Records Clerk Kathy Cragen, and City Attorney Lynnette Gray were also in attendance.

Mayor McGuinness led the Pledge of Allegiance.

Public Comments

There were no public comments presented.

Consent Agenda

Mayor McGuinness presented the consent agenda for approval.

1. Approval of Minutes from meeting held March 16, 2015
2. Board of Works Claims.
 - Payroll in the amount of \$319,355.63
 - #032115 Sewer Utilities in the amount of \$24,900.36
 - #031715 RDC Contracts/Utilities in the amount of \$171,371.91
 - #032015 BOW Utilities in the amount of \$144,718.24
 - Pension Payroll in the amount of \$56,912.52
 - #032815 Sewer Utility/Utilities in the amount of \$722.23
 - #032715 BOW Utilities in the amount of \$40,224.72
 - Payroll in the amount of \$314,363.02
 - #040615 BOW General Obligations in the amount of \$56,616.39
 - #040515 Sewer Utility General Obligations in the amount of \$41,587.27
 - #040415 Sewer Utilities in the amount of \$33,221.65
 - #040315 BOW Contracts/Utilities in the amount of \$30,588.81

Mr. Barnett made a motion to approve the consent agenda as presented, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Old Business

There was no old business presented.

New Business

Request for Franklin Police to Help Guide Motorcycles for Rumble for the Cure, May 23, 2015 – Mr. Rich Harding spoke for Rumble for the Cure which is a fundraiser for the American Cancer Society. A discussion was held. Police Chief O'Sullivan stated he had no problems assisting with this event since there would be no alcohol and the riders will try to stay together. Mr. Barnett made a motion to approve following the chief's recommendations, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Additional Lighting on Brookhaven & Hurricane – Mr. Timothy Hubbard, Heritage HOA President requested the City add additional street lighting in the subdivision. City Engineer Underhill confirmed that he and Mr. Hubbard have discussed street lighting in this area of the Heritage Addition, from Hurricane to Brookhaven. A discussion was held. Mr. Swinehamer asked Mr. Hubbard to work with the engineering department to determine how much more lighting should be added in this area. Mayor McGuinness suggested that City Engineer Underhill check with Duke Energy before the next meeting and get an estimate for the additional lighting. Mayor McGuinness made a motion to table, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The matter was tabled.

Request Release of Performance Bond #5042177, & Approval of Maintenance Bond #5055952 for Arbor Homes - Bruce Fagan, Land Development Manager came forward and requested that the City release of Performance Bond #5042177 for Sanitary Sewers in the amount of \$65,648.04 since the work has been completed. City Engineer Underhill agreed that the work was completed. Mr. Fagan also asked for acceptance of Maintenance Bond #5055952 for Storm Sewers, Underdrains and Swales in the amount of \$13,676.68. Mr. Barnett made a motion to release Performance Bond #5042177 for Sanitary Sewers and accept Maintenance Bond #5055952 for Storm Sewers, Underdrains and Swales, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Credit Application for Jackson Oil & Solvents, Inc. - Street Commissioner Jones asked to be allowed to submit a credit application to Jackson Oil & Solvents, Inc. A discussion was held. Mr. Barnett made a motion to approve submission of the credit application, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval to Sign Keystone Software Systems Quote to Upgrade Financial Software – The Clerk Treasurer's Account Coordinator Sharon Barnard came forward to explain the request to upgrade financial software to the Board. Ms. Barnard stated that the office has used Key Budget since 2008. The vendor, Keystone, is phasing out technical support and upgrades to Key Budget. For that reason and others she explained the office would like to upgrade the financial software to Key Fund. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

Request Approval of Memorandum of Understanding Between Johnson Memorial Hospital and the City of Franklin Police Department for use of Opioid Rescue Kit and Overdose Intervention Drug-Naloxone - Police Chief O'Sullivan explained the purpose of the MOU which is to allow officers to carry overdose rescue kits and the drug Naloxone for heroin overdoses in their patrol vehicles. A discussion was held. Mr. Barnett made a motion to approve, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried. Mr. Swinehamer made a motion to approve SOP 3.15 in the Police Department, SOP's, seconded by Mr. Barnett. A voice vote was taken with all members stating aye. The motion

carried.

Other Business

Request Approval to File Unkempt Property Liens – Mr. Barnett made a motion to approve filing liens on the addresses listed below, seconded by Mr. Swinehamer. A voice vote was taken with all members stating aye. The motion carried.

- 450 Kentucky Street
- 749 E. Jefferson Street
- 815 Gristmill Drive

Department Reports/Staff Reports

Parks Superintendent Orner stated there will be tree planting in the Urban Forest on, April 18th, from 9:00 a.m. to 10:00 a.m. City Engineer Underhill stated that North Main Street construction is back on schedule. Mr. Swinehamer asked when bids will be sought for the 2015 paving contract. Mr. Underhill stated he and the Mayor are waiting for the legislature to adjourn because of proposed legislation concerning Common Construction Wage. A discussion was held.

Adjournment

As there was no further business to come before the Board of Works, a motion and a second were made to adjourn at 5:33 p.m.

Respectfully submitted,

Janet P. Alexander, Clerk-Treasurer
Enrolled: 04/16/15

Joseph McGuinness, Mayor

Attest:

Janet P. Alexander, Clerk-Treasurer